OPEN CALL FOR PROPOSALS FOR (UN)FRAMED

SUBMISSIONS CLOSE: 7 June 2019 (14:00 SAST)

Procedure for applying for (Un)Framed

1. The programme selection committee, which consists of Bag Factory staff, artists, and independent arts professionals, meets to review all applications submitted within the open call dates.

2. The programme selection committee's decision is based on a majority vote and is final.

3. The selection committee may request to see the original works before making a final decision.

4. Successful applicants ONLY will be notified of their selection. Feedback regarding acceptance or rejection of your proposal is given at the Director's discretion.

5. Should your proposal be successful, Bag Factory Artists' Studios will try to accommodate your preferred date. If your preferred date is not available, you may be offered an alternative date. You may choose not to accept these dates and forfeit your selection during this round of applications. This will not reflect poorly on you if you choose to apply for future programmes.

6. Should you be successful and agree to the allocated dates, you will be required to sign an exhibition agreement and a non-refundable deposit of 50% of the gallery rental cost will be payable upfront.

7. (Un)Framed exhibitions will run for three weeks. If your exhibition is selected as part of the (Un)Framed programme, the gallery rental cost will be **R8,000**.

    This cost is calculated as follows:
    Gallery rental for 3 weeks: R3,500
    Assistance with installation: R   800
    Security at the opening event: R   960
    Assistance with breakdown: R   800
    Painting/repairs of the gallery: R   750
    Newsletter & social media marketing: R1,190

8. Costs that are not covered in the gallery rental cost:

    *   Vinyl lettering and labeling – we estimate these costs to be R1,100 for a standard exhibition title. You are welcome to use our preferred supplier or your own.
    *   Bar & refreshments for the exhibition opening – we estimate the costs for this to be between R1,500 - R2,000 (alcoholic & non-alcoholic beverages, glass hire etc)
    *   Materials and production costs

- Framing
- Hiring of photographers / photography of artworks
- Design and printing of invitations, brochures or a catalogue
- Transport of works to and from the exhibition
- Insurance of artworks
- Refreshments for exhibition walkabouts
- Workshops, talks, panel discussions etc

9.   Incomplete or late applications will not be considered. Successful applicants ONLY will be contacted by 14 June 2019.

APPLICATION FORM

1.   Only digital submissions will be accepted. Please send your proposal in PDF format and ensure that your email, including all attachments, does not exceed 10mb.

2.   Please title your proposal **UnFramed_Your Name and Surname**

3.   Please title image attachments **Your Name and Surname_Artwork Title_Year_Dimensions_Materials**

4.   Please attach a copy of your CV and no less than TEN images of artworks, or examples of artworks, you plan on exhibiting. Incomplete applications will not be considered.

5.   Submit your completed application to applications@bagfactoryart.org.za with '(Un)Framed 2019' as the subject heading.

APPLICANT'S INFORMATION					
Name and Surname					
Email Address					
Contact Number					
Preferred Exhibition Dates	4 Jul – 26 Jul 2019		15 Aug – 5 Sep 2019		17 Oct – 7 Nov 2019	
Bio (200 words max):					

EXHIBITION INFORMATION

Exhibition Title	

Exhibition Concept (max. 500 words)

IMAGES Please ensure you attach 10 (minimum) good quality images of your work (preferably the works for the proposed exhibition) by email. **Below - please insert compressed thumbnails of each artwork and provide all the artwork details.**

Image 1

<Insert compressed thumbnail>	Title	
	Date	
	Medium	
	Dimension	

Image 2

	Title	
	Date	
	Medium	
	Dimension	

Image 3

	Title	
	Date	
	Medium	

	Dimension	

Image 4

	Title	
	Date	
	Medium	
	Dimension	

Image 5

	Title	
	Date	
	Medium	
	Dimension	

Image 6

	Title	
	Date	

	Medium	
	Dimension	

Image 7

	Title	
	Date	
	Medium	
	Dimension	

Image 8

	Title	
	Date	
	Medium	
	Dimension	

Image 9

	Title	

	Date	
	Medium	
	Dimension	

Image 10

	Title	
	Date	
	Medium	
	Dimension	